

8/24/23

## Proteus 420

<u>Proteus 420<sup>1</sup></u> is a partner company we are working with to ensure a great integration between MyBud and state reporting as well as offer you additional features that are not available in MyBud. By signing up for MyBud, you also become a Proteus 420 client at no additional cost.

## Proteus 420 Setup

There are a few simple steps you need to complete to set up your Proteus account.

- 1) On your MyBud POS terminal go to Tools > Store Setup > Register Email. Follow the instructions you receive to your email address to set up <u>Merchant Portal</u> access.
- Log in to your MyBud Merchant Portal <u>here</u>. Go to Tools & Settings > Options and click on the Integrations button on the bottom of the page.

<sup>&</sup>lt;sup>1</sup> <u>https://www.proteus420.com/</u>

	Basic Info Services Option	Taxes and Fees Ads	
Timezone America/New York 👻	Workday Start :	Receive Dally Report	
Allow Mixed EBT Transactions	Remember last item's info	Sort InStore Items by ABC	
Track Open/Close Cash Yes	Shareable held baskets	Activate eWIC	
Warn on large Transactions	Warning Quantity	Warning Total Amount \$ 999.99	
% Discount Buttons 5 % 10 % Rounding	15 % 20 %		
Tips No Synchronize Fackages Integ	rations		

This will bring you to the Data Exchanges section of your Proteus 420 account, which will look like this.

Provider The state Reporting)	Info HELP: Metro Introduction About these admin pages	Setup Setup Categories Initial Inventory	Strains Products/Items Package [impact]	Actions Check/Send Sales Check/Send Adjustments Beconcile Inventory
(NJ State Reporting)	HELP: Metric Introduction About these admin pages	Setup Categories Initial Inventory	Strains Products/Items Packages Limons 1	Check/Send Sales Check/Send Adjustments Recorde Inventory
			i annañes ( subort )	Check Item Settings Incoming Transfers
weedmaps 2.0	Guide	Basic Information   Locations   Catego	ories   Ourrent Menu	Add a Verified Product Match Verified Products Products Orders
Leafly	Guide (PDF)	Basic Information, Locations, Categori	les	Products
🔮 Nugg MD	Guide (PDF)	API Key		
recs		API Key		-
	Leafly NuggMD NuggMD	Leafly     Guide (PDF)       NuggMD     Guide (PDF)       Constraints     Virial Party Integrations	Guide (PDF)     Basic Information, Locations, Categor       Nugg MD     Guide (PDF)       API Key       API Key       API Key       API Key	Basic Information, Locatione, Categories           Sugg MD         Budle (PDF)         API Key           Difference         API Key

3) In Proteus 420, make sure that your retail store address is entered correctly by navigating to Settings > Company Locations.



4) Then, navigate to the Setup section in Data Exchange for the appropriate state track and track system in your state (i.e. BioTrack or Metrc).

PROTEUS420						P 🛉 💠 🛛
0		DATA EXCHANGES				
demo Clockwork Wellness 🗸	1	Provider	Info	Setup		Actions
Banking     Documents     Grow		<b>SBIOTRACK</b>		Setup Cosos Categories Grow: Grow Rooms - Plantings -	Plants - Harvests - Grow History	Check/Send Sales Dock/Send Adjustments Packages Incoming Transfers
Processing     No Sale	+	LeafData (470damo view)	PDF Curde	Usors Cases Strains Initial Inventory		Customens Products Botches – monitory Daily Sales Report
<ul> <li>Settings</li> <li>Data Exchanges</li> <li>Help</li> </ul>			HELP: Metro Introduction About these admin pages	Setup Decisionics Initial Inventory Grow: Rooms - Plantings - Plant In the works (420demo or	Straine Products/items Packages [Import] s - Lisrvests - Grow History ely). [Import Plants]	Check/Send Sales Check/Send Adjustments Check/Send Delivered (2004mol/delivery/API only) Recorcic lenvertory Check train Stetrings Incoming Transfers

5) If you use Metrc, enter your Metrc User API key (the "state reporting API key") and your license number. Set send Sales to state to "Queued" and list your license type as "Retailer."

PROTEUS <sup>420</sup>			4 Q C 4
	4	STATE REPORTING SETTINGS	
	6	Eack to Settings	
demo Cladwork Welness y	1	Your State Reporting API Key.	osTH4qpnlstXo9HEgl6DBards5NajVqfxd8zeWANIVr3Onlv
🏛 Banking		Your License Number.	GAAA-45GH-RJP
Documents		Your Linense Tener	
🚊 Grow	÷	the frace day	Retailer ~
	7	Default Room for sending new packages:	The Vault
🚋 No Sale			Mew Current
		When to send inventory Adjustments to state:	Immediately 🐱
🕸 Settings		When to send Sales to state	Queued v
Data Exchanges		Recommended by your State immediate If your state recommands formediate' (self-time) reporting you can choose Macuai association with you are executing to the child American but about states to immediate	
Help		when must. If you wan gestrage du logo as a hor time of the POD warrans a during yourb horing, a might be Alexton being immake iso about as with determent In this case, schoolse <b>Quarted</b> and the increases with be guided up and the within 10 stitutes.	
\$ 2022 Proteize420		When to send new packages to state	Immediate

If you use BioTrack, enter yourBioTrack username and password and your UBI ("Unified Business Identifier,") Set send Sales to state to "Queued" and list your license type as "Retailer."

PROTEUS420				80 p 4 4 9 6
	Y	STATE REPORTING SETTINGS		
admin		Back to Settings		
MyBud H0		Your State Login:	User:	
MAIN NAVIGATION				
A Home			Pass:	
Lustomers	+			
Marka Items	+	Your UBI Number:		
Employees	+	Default Room for sending new packages:		
Reports				
		When to send Inventory Adjustments to state:	Choose One: 🛩	
🗘 Settings		When to send Sales to state: Recommended by your State:	Choose One: w	
Data Exchanges		If your state recommends "immediate" (rear-time) reporting you can choose Manual		
		after that.		
(2) Help		If you are getting delays at the end of the POS process during peak bours, it might be Bohneck beens unable to keep up soft demand		
		in this case, choose Queued and the receipts will be queued up and run within 10 minutes.		
		When to send new packages to state:	Choose One: Y	
		This applies to parchages recorned in a Parchase Order and parkages created by More interfacts.		
		When to send new grow activities to state:	Choose One: 👻	
		This applies to plantings, room changes, stage changes, harvests,		
		My Biotrack API key has access to items:	Choose One: ~	