



THE "WORLD'S MOST LIT POINT OF SALE SYSTEM"

8/24/23

Proteus 420

[Proteus 420](#)¹ is a partner company we are working with to ensure a great integration between MyBud and state reporting as well as offer you additional features that are not available in MyBud. By signing up for MyBud, you also become a Proteus 420 client at no additional cost.

Proteus 420 Setup

There are a few simple steps you need to complete to set up your Proteus account.

- 1) On your MyBud POS terminal go to Tools > Store Setup > Register Email. Follow the instructions you receive to your email address to set up [Merchant Portal](#) access.
- 2) Log in to your MyBud Merchant Portal [here](#). Go to Tools & Settings > Options and click on the Integrations button on the bottom of the page.

¹ <https://www.proteus420.com/>

Basic Info Services **Options** Taxes and Fees Ads

Timezone: America/New York

Workday Start: 12:00 AM

Receive Daily Report: Yes

Allow Mixed EBT Transactions: No

Remember last Item's info: Yes

Sort InStore Items by ABC: Yes

Track Open/Close Cash: Yes

Shareable held baskets: No

Activate eWIC: No

Warn on large Transactions: Yes

Warning Quantity: 99

Warning Total Amount: \$ 999.99

% Discount Buttons: 5%, 10%, 15%, 20%

Rounding: No

Tips: No

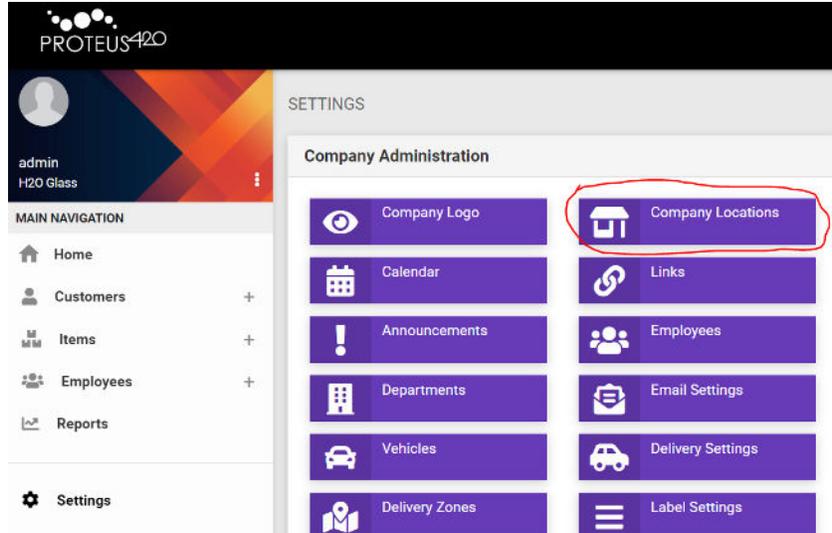
Synchronize Packages Integrations

This will bring you to the Data Exchanges section of your Proteus 420 account, which will look like this.

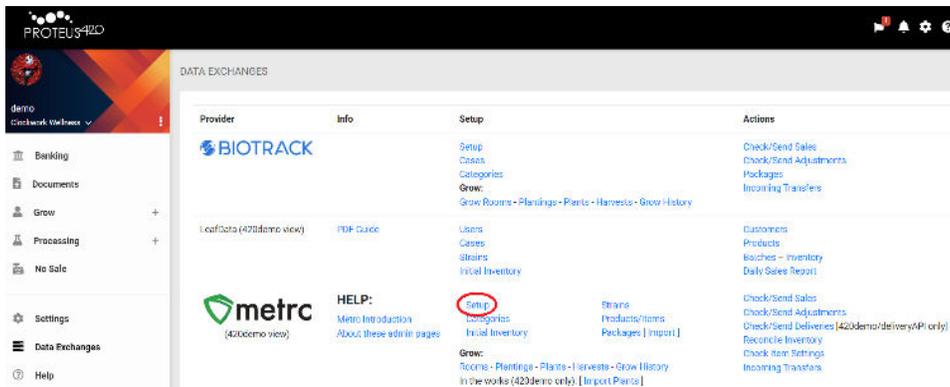
Provider	Info	Setup	Actions
metrc (NJ State Reporting)	HELP: Metrc Introduction About these admin pages	Setup Categories Initial Inventory	Strains Products/Items Packages [Import] Check/Send Sales Check/Send Adjustments Reconcile Inventory Check Item Settings Incoming Transfers
weedmaps 2.0	Guide	Basic Information Locations Categories Current Menu	Add a Verified Product Match Verified Products Products Orders
Leafly	Guide (PDF)	Basic Information , Locations , Categories	Products
NuggMD	Guide (PDF)	API Key	-
mmu recs		API Key	-

Third-Party Integrations

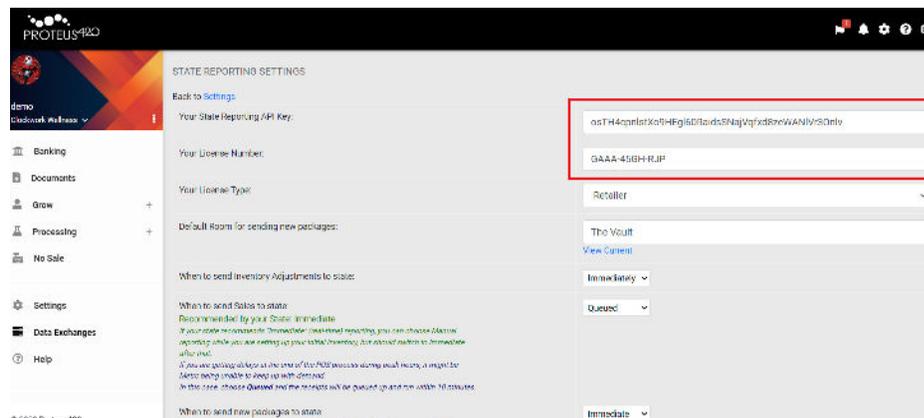
- In Proteus 420, make sure that your retail store address is entered correctly by navigating to Settings > Company Locations.



- 4) Then, navigate to the Setup section in Data Exchange for the appropriate state track and track system in your state (i.e. BioTrack or Metrc).



- 5) If you use Metrc, enter your Metrc User API key (the “state reporting API key”) and your license number. Set send Sales to state to “Queued” and list your license type as “Retailer.”



If you use BioTrack, enter your BioTrack username and password and your UBI (“Unified Business Identifier,”) Set send Sales to state to “Queued” and list your license type as “Retailer.”

The screenshot displays the 'STATE REPORTING SETTINGS' page in the Proteus120 application. The left sidebar contains a navigation menu with the following items: Home, Customers, Items, Employees, Reports, Settings, Data Exchanges, and Help. The main content area is titled 'STATE REPORTING SETTINGS' and includes a 'Back to Settings' link. Below this, there are several configuration sections:

- Your State Login:** Includes input fields for 'User:' and 'Pass:', which are highlighted with a red box. Below these are fields for 'Your UBI Number:' and 'Default Room for sending new packages:'.
- When to send Inventory Adjustments to state:** A dropdown menu labeled 'Choose One: ▼'.
- When to send Sales to state:** A dropdown menu labeled 'Choose One: ▼'. Below this is a note: 'Recommended by your State: *If your state recommends "Immediate" (real-time) reporting, you can choose Manual reporting while you are making up your initial inventory, but should switch to immediate after that. If you are getting delays at the end of the POS process during peak hours, it might be BioTrack being unable to keep up with demand in this case, choose Queued and the receipts will be queued up and run within 10 minutes.*
- When to send new packages to state:** A dropdown menu labeled 'Choose One: ▼'. Below this is a note: 'This applies to packages received in a Purchase Order and packages created by Move Inventory.'
- When to send new grow activities to state:** A dropdown menu labeled 'Choose One: ▼'. Below this is a note: 'This applies to plantings, room changes, stage changes, harvests.'
- My BioTrack API key has access to items:** A dropdown menu labeled 'Choose One: ▼'.