



THE "WORLD'S MOST LIT POINT OF SALE SYSTEM"

7/23/24

Tax Setup

On your MyBud POS Terminal go to Tools > Store Setup > Taxes and Fees and hit the + button next to "Revenue Authorities."

On your MyBud [Merchant Portal](#) go to Tools & Settings > Taxes and Fees and hit the + button next to "Revenue Authorities."

You can also easily set up different tax rates (i.e. state marijuana tax, state sales tax, county tax, municipality tax, etc).

The screenshot shows the 'Store Settings' interface with the 'Taxes and Fees' tab selected. Under 'Revenue Authorities', there are two entries:

Title :	Tax/Fee	Rate :	Cents :	Action :
County	<input checked="" type="checkbox"/> Tax	2.5 %	<input type="text"/> ¢	
MJ	<input checked="" type="checkbox"/> Tax	10 %	<input type="text"/> ¢	

To set up specific tax rates for Medical or Recreational sales, simply add -rec for Recreational or -med for Medical, as in the example below.



Store Settings

38401 - MyBud Demo U

38401: MyBud Demo Unit

Home

- Basic Info
- Services
- Options
- Taxes and Fees**
- Ads

Revenue Authorities +

Title :	Tax/Fee	Rate :	Cents :	Action :
<input type="text" value="County"/>	<input checked="" type="checkbox"/> Tax	<input type="text" value="2.5"/> %	<input type="text" value=""/>	
<input type="text" value="MJ-rec"/>	<input checked="" type="checkbox"/> Tax	<input type="text" value="10"/> %	<input type="text" value=""/>	
<input type="text" value="MMJ-med"/>	<input checked="" type="checkbox"/> Tax	<input type="text" value="5"/> %	<input type="text" value=""/>	

Once you set up the taxes they will be available for each Department.

Pricebook > Departments

Edit Department

Orig. Department Name: Edibles	County (2.5%) <input checked="" type="checkbox"/> Yes
New Department Name: <input type="text" value="Edibles"/>	MJ -rec (10%) <input checked="" type="checkbox"/> Yes
Use custom colors: <input type="checkbox"/> No	MMJ-med (5%) <input checked="" type="checkbox"/> Yes
Department Type <input type="radio"/> Product	Sales (2.5%) <input checked="" type="checkbox"/> Yes
Hide on Register <input type="checkbox"/> No	Cannabis <input checked="" type="checkbox"/> Yes
EBT eligible <input type="checkbox"/> No	
<small>(Please Enter age if this department needs age verification)</small>	
Minimum Age: <input type="text" value=""/> yrs	

Move
Cancel
OK

You can then select both of these taxes and only the Medical tax rate or the Recreational tax rate will apply for these respective kinds of sales.

For example, let's say I sell an item called Peach and Honey Gummies to both Medical and Recreational customers and the state charges me a specific cannabis tax of 10% for Recreational sales and 5% for Medical sales. I could put the item Peach and Honey Gummies into the Edibles Department, and click both of those tax rates in the Department settings.

When I check out the item for a Recreational sale only the 10% will be charged, or if I check out for a Medical sale only the 5% will be charged.

Other tax rates that don't have the -med or -rec suffix will apply regardless of whether or not the sale is Medical or Recreational.