



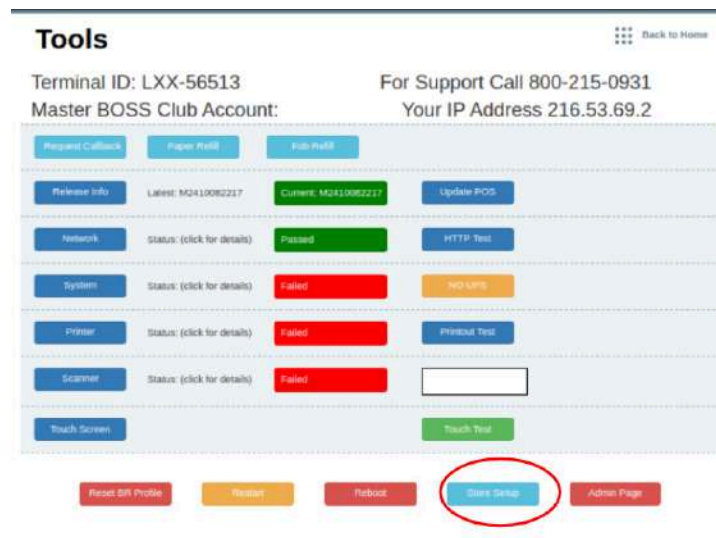
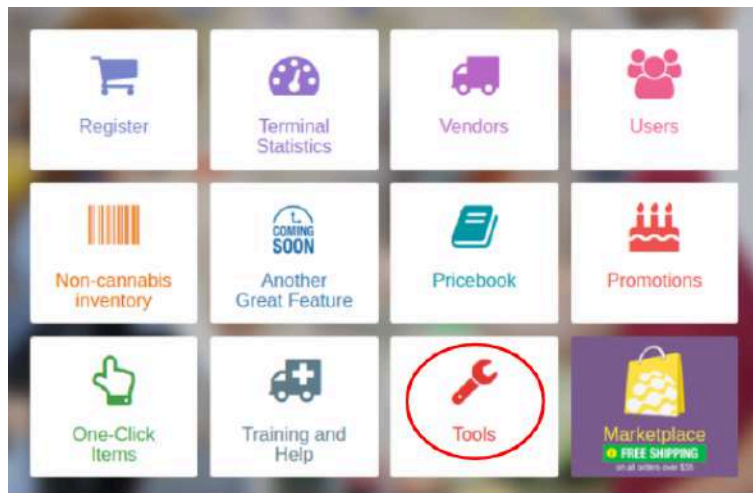
THE "WORLD'S MOST LIT POINT OF SALE SYSTEM"

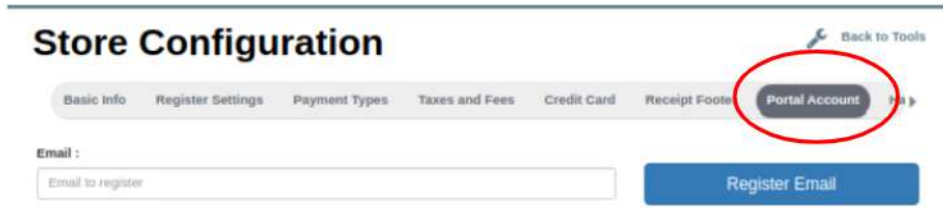
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Receiving Cannabis Items

Initial Setup

On your MyBud POS terminal go to Tools > Store Setup > Portal Account

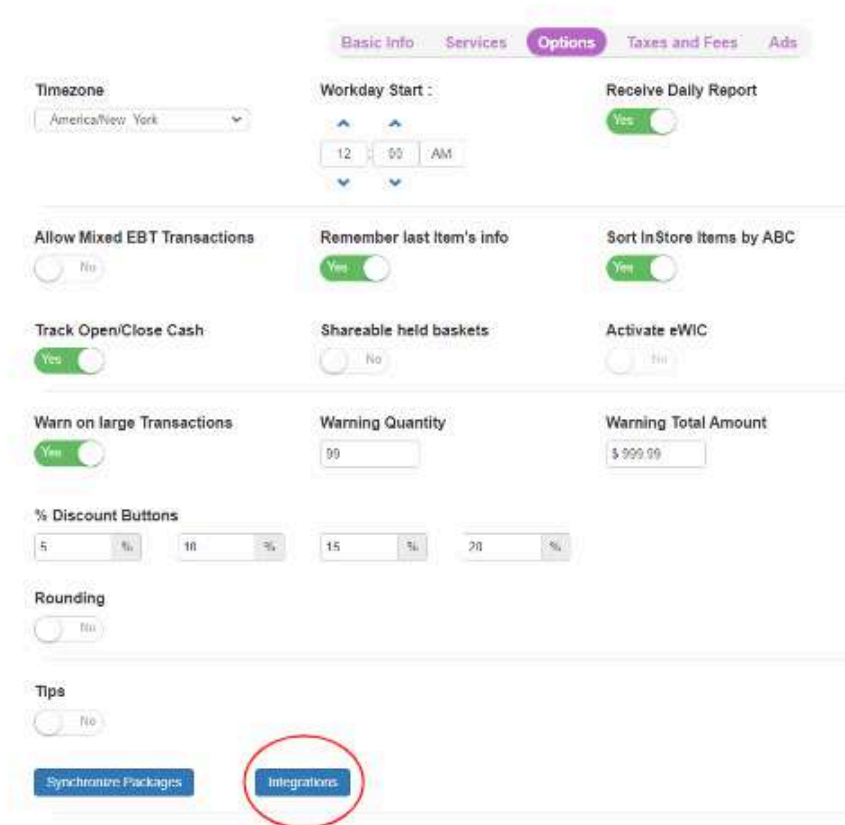




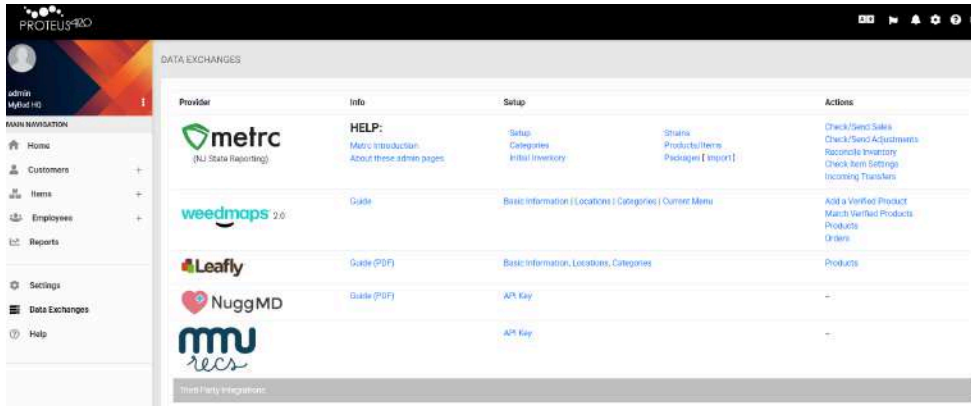
Once you get to the Portal Account page, register your email address.

Follow the instructions you receive to your email address to set up [Merchant Portal](#) access.

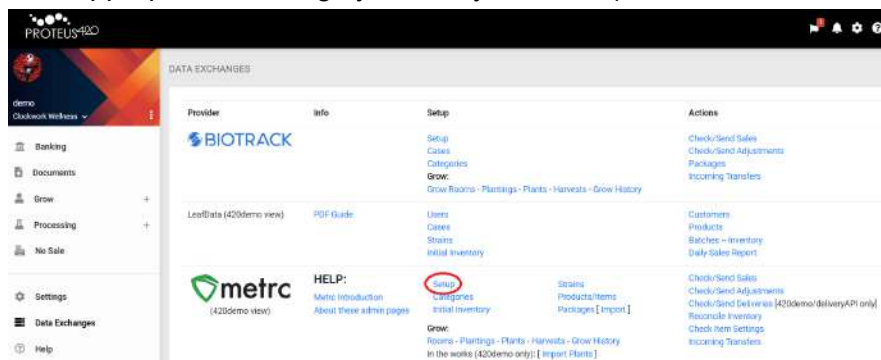
Log in to your MyBud Merchant Portal [here](#). Go to Tools & Settings > Options and click on the Integrations button on the bottom of the page.



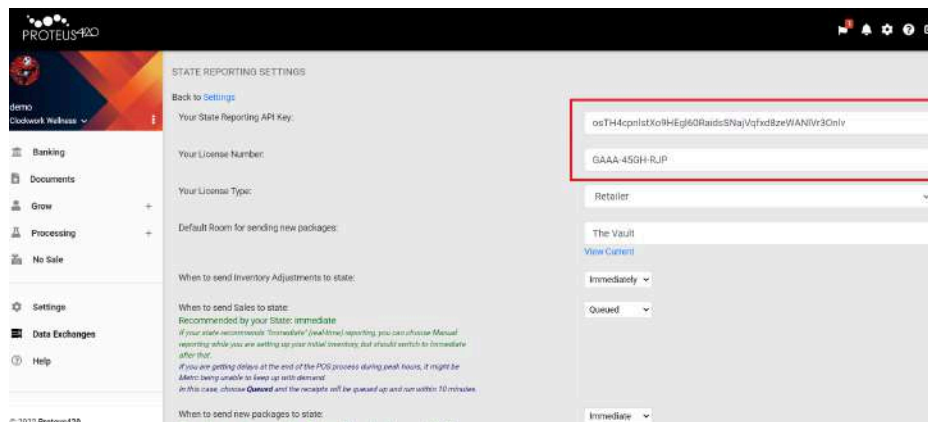
This will bring you to Data Exchanges, which will look like this.



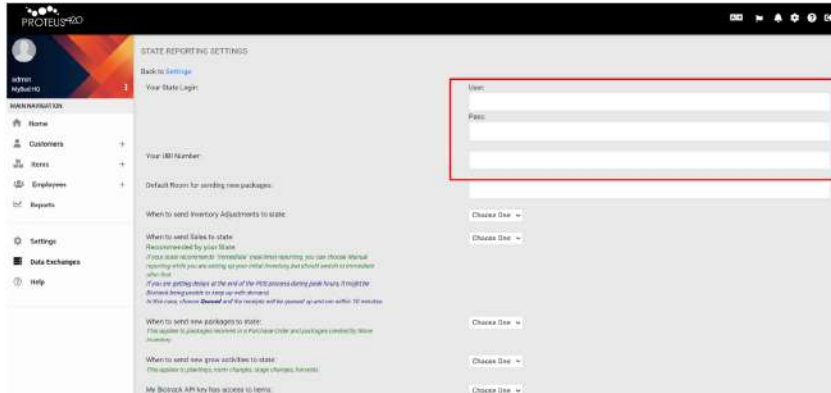
Click Setup for the appropriate tracking system in your state (i.e. BioTrack or Metrc).



If you use Metrc, enter your Metrc User API key (the “state reporting API key”) and your license number. Set send Sales to state to “Queued” and list your license type as “Retailer.”





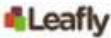


If you use BioTrack, enter your BioTrack username and password and your UBI (“Unified Business Identifier,”) Set send Sales to state to “Queued” and list your license type as “Retailer.”




Receive cannabis items

- 1) Accept the transfer with the cannabis item in Metrc or BioTrack.
- 2) Log in to your MyBud Merchant Portal [here](#). Go to Tools & Settings > Options and click on the Integrations button on the bottom of the page. Then click on Incoming Transfers in the Metrc or BioTrack section.

DATA EXCHANGES

Provider	Info	Setup	Actions
 (NJ State Reporting)	HELP: Metrc Introduction About these admin pages	Setup Categories Initial Inventory	Strains Products/items Packages [Import] Check/Send Sales Check/Send Adjustments Reconcile Inventory Check Item Settings Incoming Transfers
	Guide	Basic Information Locations Categories Current Menu	Add a Verified Product Match Verified Products Products Orders
	Guide (PDF)	Basic Information, Locations, Categories	Products
	Guide (PDF)	API Key	-
		API Key	-

DATA EXCHANGES

Provider	Info	Setup	Actions
		Setup Cases Categories	Check/Send Sales Check/Send Adjustments Packages Incoming Transfers

This will open a screen that looks like this.

Back to Data Exchanges home

Starting Date: 04/11/2023 - How Many Days? 7 [Go Filter](#)

Transfer ID	Sent From	Updated	Vehicle	License Plate	Delivery ID	Driver name	Est. Arrival	Status	Packages
1292310	OKIE HIGHLAND FARMS LLC	04/10/23			1297410		04/10/23 14:00 PM	Accepted	View (1) Import

Find the transfer in the Incoming Transfers list. Associate the transfer with the appropriate cannabis item and click Import. This will add the appropriate package ID and inventory quantity to your item. **Note:** You can view transfers for any 7 day period.